

**MSU Meeting Minutes**  
**April 7<sup>th</sup>, 2020**

**I. Reports from MSU Officers**

**A. President: Kaitlyn Rewis**

**1. MSU Feedback Form**

- a. Student Org leadership application process is overwhelming - will continue to have transitions/applications through MSU to try to keep all the student organization processes' standardized and in parallel with each other, but will work on ways to streamline this

**2. Student Org Transitions**

- a. **New Leadership Registration Form deadline extended to **Friday, April 17<sup>th</sup> at 11:59pm**. **All student organizations are required to fill this out (both MSU-funded and non-MSU-funded organizations)****

- (1) **Required to fill out if you want to receive funding for the upcoming year, update your website information, or to be able to reserve a table at the Student Org Fair in the Fall** (see Kaitlyn's email from 4/3 for details).
- (2) Please confirm with your board members that everyone is adherent to the student life rule. Catherine will be using this google form to ensure everyone is following the rules and will check again with the information submitted through the official LUC registration form.
- (3) If a board member is forced to step down after April 17th, we will not allow applications to be reopened and you will not be able to fill that officer position.

- b. **There will be an Official LUC Student Registration Form sent out by the school in July. Student organizations are required to fill out *both* the Google Form sent out by MSU (due April 17<sup>th</sup>) and the Registration Form from the school (in July).**

- (1) Normally, the official registration form is sent out now, but due to upcoming changes to their website and software, they will not be sending it out until July. Hence, MSU board is sending out the Google form to collect preliminary information and verify adherence to the leadership rule.

- c. **For orgs that are having trouble filling their boards, please reach out to MSU**

- (1) MSU will organize a form to send out early next week (April 13<sup>th</sup>) for orgs having trouble filling their boards - you can submit a bio about your org, the position(s) that need(s) to be filled, and an application link
- (2) Orgs that need to re-submit applications next week are still required to fill their boards and submit leadership information by **Friday, April 17th at 11:59pm**.

**3. Leadership Cap**

- a. Max of 1 president position (includes: president, director, co-president, co-director)
- b. Appeal to Catherine Jardien for three positions: 3rd position must be as an MSU Rep

**4. Reimbursements**

- a. Remainder of gym membership fee will be reimbursed through LOCUS
- b. Discounted parking passes for 2020-2021 academic year - still being discussed
- c. Tuition reimbursements are still being discussed by higher-ups. Dean Gruner is talking with the President of the University, as this is a decision that has to be made

by her.

5. **Construction**
    - a. Dr. Gruener will update the student body when more info is available (likely by the end of this week, 4/10)
  6. **Incoming M1 Class**
    - a. Second Look Day: Wednesday, April 15<sup>th</sup>
    - b. M1 orientation: July 27<sup>th</sup>-31<sup>st</sup> - restructuring to be less compact
    - c. White coat ceremony: Saturday, Aug. 1<sup>st</sup>
      - (1) Based on feedback from earlier years of how difficult it was to study for class while also spending time with family and friends, admissions decided to have White Coat at the end of M1 orientation before school starts.
  7. **Inquiries:** Email us directly at [ssom.msu@gmail.com](mailto:ssom.msu@gmail.com) (try to avoid emailing/texting us individually as much as possible. It is easier for us to have all communication streamlined to one account that all board members have access to)
- B. **Vice President: Kavita Krishnan**
1. **The Alpha Omega Alpha (AΩA) 2020 Medical Student Service Leadership Project Grant was awarded to a Stritch team.** Congratulations to students Ryan Mack, Gabriela Fuentes, Tooba Ghous, and Yolanda Pham and their faculty mentors Drs. Jessica McIntyre, Lena Hatchett, Aaron Michelfelder, Trent Reed and Gregory Gruener on this prestigious achievement.
  2. **2020-2021 MSU Projects**
    - a. Wellness - more opportunities; work on restructuring curriculum
      - (1) We will be speaking with the Deans and course directors and provide student feedback
    - b. Mentorship
      - (1) Streamline info available to M1s during orientation through a packet with FAQs, advice, and tips. Collaborating with AMIG on this project.
      - (2) M1-M4 families. This will be on a voluntary basis, and we will send out a form soon. The aim is to help students get mentored from both above and below. You can request for a mentor from a class above you and/or request for a mentee from a class below you. A form will be sent out to M1s before orientation starts.
        - (a) Based on this information, we will put everyone who wants to participate into mentoring families.
- C. **Secretary: Jesse Webb**
1. **MSU Attendance**
    - a. **A representative from each student org must attend/sign-in at MSU meetings to receive funding and stay active as an org - absences on more than TWO occasions can result in loss of funding**
      - (1) **Class Boards**
        - (a) The M1 and M2 Classes must have 4 members of their board present. The M3 and M4 Classes must have 1 member of their board present.
      - (2) **Student Orgs**
        - (a) Must have at least one member from the board present

- b. **One student can represent up to 2 orgs/boards at each MSU meeting**
  - 2. **LUCentral** - new platform for orgs to submit funding requests, provide org info, calendar of events
    - a. Official registration for this will take place in mid-late July
  - 3. **Student Org Leadership Summit** - will take place in August for new org leadership
    - a. This will be required for all org leaders, even if you have attended a Leadership Summit in the past. Since we are transitioning to LUCentral, there will be a lot of new information (i.e. how to request funding, reserving rooms, updating event calendar, etc.)
  - 4. [MSU Feedback Form](#) is linked at the bottom of every MSU email. Please use it!
  - 5. **CITE Committee**
    - a. If you have any technology/curriculum-related concerns, please submit them via the [Curriculum and Technology Feedback Form](#)
- D. **Treasurer: Teresa Cheng**
1. **\$100 per student org**, which is automatically granted if you do the necessary paperwork
    - a. **Does NOT roll over to next year**, can be used until **June 1st**
    - b. Funds not spent will be allocated toward SSOM improvements (see below)
  2. If you already spent your \$100, you can **request additional funds** through the [Additional MSU Funding Request Form](#) on the MSU website
    - a. **Must submit request prior to the event**, cannot be done retroactively
    - b. Form must be completed **BEFORE 12pm on the day of the MSU meeting** to be considered for approval. It will be added to the MSU meeting agenda and all meeting attendees will vote on it.
    - c. **To be funded, events must be open to everyone in the Stritch community, and org must have attempted to fundraise first**
      - (1) Student orgs must use/request the initial \$100 first, as well as use any fundraised money, prior to asking for additional funds
  3. **MSU Funds that are left over will be used to purchase the following things:**
    - a. New TV and Keurig for the SAC
    - b. Funds will be transferred to ACE to help purchase Step study resources for current M1s, M2s, and M3s. Class Presidents will be submitting a list of items to be approved by this Friday.
      - (1) There are not enough funds to subsidize study resources for every student. Instead, it will help discount the items being purchased for students.
    - c. Donation to the M4 class gift - Student Food Pantry
  4. Any money from organizations that have not spent their full \$100 will be automatically rolled over to help purchase the above items.
    - a. Teresa will be sending out an email to all organizations who still have funds remaining. **If you intend to use your \$100 before June 1st, please indicate so via that email.**

Student Organizations - Committed	Funds Allocated	Funds Disbursed	Funds Remaining
Addiction Medicine Interest Group	\$100.00	\$100.00	\$0.00
Academic Medicine Interest Group	\$100.00		\$100.00
American Medical Association	\$100.00	\$100.00	\$0.00
Anesthesia Interest Group	\$100.00		\$100.00
APAMSA	\$100.00	\$100.00	\$0.00
ATC Health Coaching Program	\$100.00	\$67.24	\$32.76
Back On My Feet	\$100.00		\$100.00
Bone Marrow Transplantation Awareness Group	\$100.00		\$100.00
Business in Medicine	\$100.00	\$100.00	\$0.00
CardioVascular Interest Group	\$100.00	\$97.54	\$2.46
Catholic Medical Association	\$100.00	\$79.25	\$20.75
Christian Medical and Dental Association	\$100.00		\$100.00
Community Health Clinic	\$100.00		\$100.00
Community Health Clinic - Phlebotomy Lab	\$100.00		\$100.00
Culture in Medicine	\$100.00		\$100.00
Dermatology Interest Group (DIG)	\$100.00	\$100.00	\$0.00
Emergency Medicine Interest Group	\$100.00	\$100.00	\$0.00
Enrich Urban Farming and Gardening	\$100.00		\$100.00
Evolutionary Medicine Society	\$100.00		\$100.00
Family Medicine Interest Group (FMIG)	\$100.00	\$6.54	\$93.46
Fresh Start	\$100.00		\$100.00
Geriatrics Interest Group	\$100.00	\$100.00	\$0.00
Healing Notes	\$100.00		\$100.00
Hospitalist Medicine	\$100.00	\$69.66	\$30.34
Housing Forward	\$100.00		\$100.00
Integrative Medicine Interest Group	\$100.00	\$51.96	\$48.04
Internal Medicine Interest Group	\$100.00	\$75.42	\$24.58
Interventional Radiology Interest Group	\$100.00		\$100.00
Jewish Student Association	\$100.00		\$100.00
LIGHT-Loyola Initiative for Global Health Transformation	\$100.00	\$79.60	\$20.40
Latin Medical Student Association	\$100.00		\$100.00
Medical French interest group	\$100.00		\$100.00
Mental Illness & Neurological Disease (MIND) - Psychiatry Student Interest Group	\$100.00	\$100.00	\$0.00

Muslim Medical Student Association	\$100.00	\$42.00	\$58.00
National Arab American Medical Student Association	\$100.00	\$100.00	\$0.00
Neonatology Interest Group	\$100.00		\$100.00
Neurological Surgery Interest Group	\$100.00	\$72.65	\$27.35
NLVS	\$100.00		\$100.00
Neighborhood Health Initiative	\$100.00		\$100.00
Oncology Interest Group	\$100.00		\$100.00
Ophthalmology Interest Group	\$100.00		\$100.00
Orthopedic Surgery Interest Group	\$100.00	\$66.10	\$33.90
Otolaryngology Interest Group	\$100.00		\$100.00
Pediatric Interest Group	\$100.00		\$100.00
Physical Medicine & Rehabilitation Interest Group	\$100.00		\$100.00
Physicians for Human Rights	\$100.00	\$100.00	\$0.00
Polish American Medical Student Society	\$100.00	\$100.00	\$0.00
Radiation Oncology Interest Group	\$100.00		\$100.00
Radiology Interest Group	\$100.00		\$100.00
Society of Women's Health	\$100.00	\$100.00	\$0.00
South Asian Medical Student Association	\$100.00	\$100.00	\$0.00
Sports Medicine Interest Group	\$100.00	\$63.64	\$36.36
Stritch AMWA	\$100.00	\$100.00	\$0.00
Stritch Citizen Physicians	\$100.00	\$100.00	\$0.00
Stritch Pride	\$100.00	\$100.00	\$0.00
Stritch Surgery Interest Group (General)	\$100.00	\$89.55	\$10.45
Student Interest Group for Neurology (SIGN)	\$100.00	\$99.41	\$0.59
Student National Medical Association (SNMA)	\$100.00		\$100.00
Syrian American Medical Society	\$100.00	\$70.96	\$29.04
Thoracic Surgery Interest Group	\$100.00		\$100.00
Urology Interest Group	\$100.00	\$100.00	\$0.00
Vascular Surgery Interest Group	\$100.00	\$69.96	\$30.04
Veterans Health Partners	\$100.00	\$100.00	\$0.00
Visual Arts Wellness Group	\$100.00		\$100.00

- II. **Additional Funding Requests**
  - 1. None :)
- III. **Reports from Class Presidents**
  - A. **M1: Cheryl Zhang**
    - 1. Online Course Feedback Forms
      - a. M1s - sending feedback updates to course directors weekly
    - 2. **Dr. Gruener - expect to hear back about returning to campus for the end of the year this Thursday or Friday (4/9-4/10)**
    - 3. Stritch Rx continues to be sent out weekly
    - 4. **M1 Virtual Class yearbook** - submit your photos by Monday, April 27<sup>th</sup>
  - B. **M2: Hye-Jin Yun**
    - 1. Final block of M2 year wrapping up, getting ready for dedicated/Step 1
  - C. **M3: Kevin Singh**
    - 1. Clerkships are done, students remote until May 4<sup>th</sup>
    - 2. Meeting Wednesday, 4/8 with new class board
- IV. **Reports from OSRs: Saad Siddiqui, Julie Mina, Naomi Ayele, & Dave Lee**
  - A. Humanism in Medicine award wrapping up - winner was announced
  - B. AAMC Conference was cancelled due to COVID-19
- V. **Stritch University Committee (Student Life Update)**
  - A. Faculty Awards ceremony from April 21<sup>st</sup> delayed, awards delivered once campus reopens
    - 1. Awards will likely be delivered individually, possible celebration in the fall
  - B. **Working with M4s on graduation sometime between Aug 8-12**
  - C. **Email Catherine to appeal for 3 leadership positions (2 positions max)**
  - D. Interviews for ASPIRE through end of this week - program will be online over the summer
- VI. **Reports from Student Organizations**
  - A. **None :)**
- VII. **Student Wellness Advisory Group (SWAG)**
  - 1. Zoom fitness - SWAG sending out emails with fitness/wellness ideas
  - 2. Leadership transition process currently
- VIII. **Congrats to New 2020-2021 Class Boards**
  - A. **New M2 Board (Class of 2023)**
    - 1. **President:** Cheryl Zhang
    - 2. **Vice President:** Kaitlyn Rewis
    - 3. **Treasurer:** Cayla Guerra
    - 4. **Secretary:** Megan Gjertsen
    - 5. **Social Chairs:** Kyle Decker & Meri Kushner
    - 6. **MSU Reps:** Joe Reed & Ashley Wang
  - B. **New M3 Board (Class of 2022)**
    - 1. **President:** Hye-Jin Yun
    - 2. **Vice President:** Steven Goicoechea
    - 3. **Treasurer:** Matt DeJong
    - 4. **Secretary:** Edward Troncoso
    - 5. **Social Chairs:** Renzo Costa & Gideon Levinson

6. **MSU Reps:** Brooke Dickens & Leah Tabernik
- C. **New M4 Board (Class of 2021)**
  1. **President:** Kevin Singh
  2. **Vice President:** Shashank Gupta
  3. **Treasurer:** Rushad Marfatia
  4. **Secretary:** Sarah Leibovitch
  5. **Social Chairs:** Zohaib Sherwani & Caitlin Smith
  6. **MSU Reps:** Brendan Daly & Kyle Lynch
  7. **Alumni Relations Liaisons:** Christopher M. Seffren & H. Parker Stride

**IX. Adjournment**

**Next meeting:** [Tuesday, May 5th at 6pm \(CST\) via Zoom](#)